

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE NORTHERN DISTRICT OF OKLAHOMA

FILED
2002 DEC 20 PM 2:49
MICHAEL J. ... CLERK
U.S. BANKRUPTCY COURT
NORTHERN DISTRICT OF OKLA

IN RE:

FILING OF OFFICIAL MAILING
MATRIX ON DISKETTE OR CD ROM
AND ORDER AMENDING LOCAL
RULE 1007(d)

Misc. Order No. 138

ORDER

Effective January 13, 2003, the Official Mailing Matrix described in Local Rule 1007(d)(1) shall be submitted in data format on diskette or CD ROM in the format prescribed by the **Official Mailing Matrix Guidelines** established by the Clerk of this Court. Local Rule 1007(d) of the Local Rules of the United States Bankruptcy Court for the Northern District of Oklahoma is hereby amended as follows:

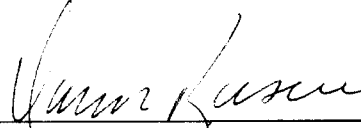
(d) Official Mailing Matrix.

- (1) The list containing the name and address of each creditor required by Bankruptcy Rule 1007(a)(1) (the "Official Mailing Matrix") shall be submitted with the petition in every voluntary case and shall constitute the official mailing list for notices required to be given to creditors.
- (2) The name and address of the debtor and the debtor's attorney shall not be listed on the Official Mailing Matrix.
- (3) The list containing the name and address of each creditor shall be submitted to the Clerk in electronic format as determined by the Clerk. Instructions shall be made available by the Clerk upon request.
- (4) Each submission of creditor list shall be accompanied by a cover sheet or Verification As to Official Mailing Matrix in the prescribed format outlined by the Clerk.
- (5) An amendment to the Official Mailing Matrix shall be made by submitting the name and address of each creditor to be added to the list in the prescribed electronic format and shall be accompanied by a cover sheet or Verification As To Official Mailing Matrix. The cover sheet shall state that the attached list is an amendment.

- (6) An amended Official Mailing Matrix is not permitted. See Local Rule 1009(a)(2); 1009(d).

IT IS SO ORDERED.

Dated this 20th day of December, 2002.



**DANA L. RASURE, CHIEF JUDGE
UNITED STATES BANKRUPTCY COURT**

**TERRENCE L. MICHAEL
UNITED STATES BANKRUPTCY JUDGE**